MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - 205

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ is most commonly used pointing device.	Scanner	Keyboard	Mouse	Webcam	C
2	_____ is most powerful computer	Micro	Mini	Mainframe	Super	D
3	_____ is not characteristic of computer	Ample Storage	Automation	To think and Emote	Versatility	C
4	_____ is open platform by Internet for people to interact and share their thoughts.	Shopping cart	Social Networking	Ecommerce	Trading sites	B
5	_____ is type of printer	character	laser	inkjet	All of Above	D
6	_____ from this button we can open and save file	Main	File	Formula	View	B
7	_____ is collection of programs	Software	Hardware	System	Information	A
8	_____ is graphic and process diagrams to visually communicate information	Chart	Object	Smartart	Data	C
9	_____ item is printed at the bottom of each page	Header	Footer	End	Bottom	B
10	_____ made up of rows and columns	Cell	Table	Word	None of these	B
11	_____ is a correct syntax of OR function in MS-Excel.	OR (IF)	OR (Logical Test1, Logical Test 2 : :..)	OR (A+B+C)	OR (A1:A5)	B
12	_____ is a date function n MS-Excel.	Max ()	Min ()	Today ()	AND ()	C
13	_____ is a type of chart in MS-Excel.	Scatter	Pie	Line	All of these	D
14	_____ is the correct option to sort data after selecting it in MS Excel 2019 .	page layout tab and click on sort	click on view tab -> sort button	review tab -> sorting data	data tab -> sort	D
15	_____ is used for storing the chart in MS-Excel.	Table	functions	Chart sheet	Formulae	C

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
16	_____ is extension for Presentation in Office 2019	.docx	.pptx	.accdb	.prst	B
17	_____ is not available in PowerPoint.	Spelling Checker	Thesaurus	Translate	None of these	D
18	_____ is used to create best presentation.	MS Word	Excel worksheet	Notepad	Powerpoint	D
19	_____ is used to create business presentations	MS Word	MS Excel	MS PowerPoint	MS Presenter	C
20	_____ is used to remove one letter immediately at the back cursor	Delete	Backspace	Back	Enter	A
21	_____ is WAN type of network.	Internet	Browser	Webpage	Home page	A
22	_____ means government Web Site.	edu	net	gov	com	C
23	_____ memory device is built in a computer's CPU Cabinet.	CD	Pen drive	Hard Disk	Floppy disc	C
24	_____ shortcut key is used to see all the list of Internet Addresses.	F1	F2	F3	F4	D
25	_____ are examples of E-Commerce sites.	Amazon	Flipkart	Snapdeal	All of Above	D